

Editing Checklist

- I have a good, clear title.
- Capital letters are used correctly (beginning of all sentences, names, and titles).
- Punctuation is used correctly (at the end of every sentence there is a period, question mark or exclamation mark and there are commas where appropriate in the sentences).
- Each paragraph focuses on one idea and has a beginning sentence, sentences with supporting details and a concluding sentence.
- I have used plurals correctly (s or es or 's).
- I have used descriptive words to make interesting sentences and my sentences are of varying lengths.
- My spelling has been checked and corrected using a dictionary.
- I have a beginning paragraph, middle supporting paragraphs and a concluding paragraph.
- My writing is clear, focused and easy to understand and read.